



A guide to PD CLASSES and CREDIT for teachers

<p>What courses & credit are accepted by BVSD?</p>	<p>Instructional Seat Time (IST) Also called: Continuing education credit, seat time, CDE credit, clock time</p>	<p>BVSD Salary Credit 1.0 Salary Credit = 30 hours IST BUT 30 hours IST \neq 1.0 Salary Credit</p>	<p>University/Accredited Institution</p>
<p>Why would I choose this credit option?</p>	<p>Used for license renewal/recertification (90 hours needed every 5 yrs)</p>	<p>Used for movement on salary schedule & license renewal/recertification</p>	<p>Used for movement on salary schedule & license renewal/recertification</p>
<p>What do I need to do before registering for this course?</p>	<p>N/A</p>	<p>Have a conversation with your administrator</p>	<p>Have a conversation with your administrator Verify institution is accredited by HLC or equivalent</p>
<p>How do I register for a class?</p>	<p>Register in MyPassport at bvsd.truenorthlogic.com</p>	<p>Register in MyPassport at bvsd.truenorthlogic.com and pay fee</p>	<p>Register with school/institution and pay institution's fee</p>
<p>How many credits can I take per year?</p>	<p>Unlimited</p>	<p>Unlimited</p>	<p>12 max per year* *For exceptions, see BVEA Negotiated Agreement MOU</p>
<p>How do I get tuition reimbursement?</p>	<p>N/A</p>	<p>N/A</p>	<p>Complete form in Applitrack Window to submit is January 1 - February 28</p>
<p>What do I do if I have questions?</p>	<p>Call 720-561-5208 or email MyPassportHelp@bvsd.org</p>	<p>PD: Call 720-561-5208 or email MyPassportHelp@bvsd.org Salary movement: Call 720-561-5043</p>	<p>Call 720-561-5043</p>